

UNITED CHURCH OF CANADA  
EAST DISTRICT of  
NEWFOUNDLAND and LABRADOR CONFERENCE  
**DIVISION OF FINANCE AND ADMINISTRATION**  
**3<sup>rd</sup> ANNUAL WORKSHOP**

**Where and When:** Burry Heights Camp & Retreat Center  
April 10<sup>th</sup>, 2010 from 10:00 a.m. to 4:30 p.m.

**PRELIMINARY NOTICE**

**Purpose:** The Workshop is designed to help those who attend to better understand financial and administration best practices.

**Program will include:**

- ❖ Best Practices regarding Church Finances and Insurance
- ❖ Issues regarding Manses and Property
- ❖ Pensions and Benefits
- ❖ Open discussion of your issues

**Who Should Attend?**

- ❖ Chairs of Pastoral Charge Official Boards
- ❖ Chairs of Congregational Boards of Management
- ❖ Pastoral Charge and Congregational Treasurers
- ❖ Chairs and Members of Finance Committees
- ❖ Chairs and Members of Ministry Personnel Committees
- ❖ Any Other Person Interested in the Administration of the United Church at the Local Level

**If you have items which you would like discussed  
please contact:**

Dr. Roy West  
709-753-0349 or email: [roywest@mun.ca](mailto:roywest@mun.ca)

**Final Notice and Registration Forms will be sent to all  
Pastoral Charges/Congregations by March 19, 2010**